



Organizing People for Projects

Who should attend this seminar

This seminar is designed for managers and staff in organizations who have responsibility for managing the people issues of projects on a regular basis. Usually this would involve corporate environments where the various projects are cross-functional and there is significant sharing of resources.

What you will learn

- How a company/government department can organize to execute projects
- How a project matrix environment organization should operate
- The organizational roles and responsibilities of a Project Management Office
- Potential barriers to effective project team building
- Approaches to resolving conflict in projects

Seminar format

- One day with discussion, lecture and workshop

Seminar take-aways

- On-line and telephone support for past seminar participants
- Certificate of completion with 7 Professional Development Units

Seminar Outline

Introduction

The effective project environment model – Characteristics of a good project manager – responsibilities of a project manager

The Basic Project Organization

The model – Role of the project sponsor – Role of the project manager – Role of the work package leader

Corporate Issues

Project review committee – Project management office

Approaches to Organizing for Projects

Comparison of approaches - Full team – Matrix: a thorough examination - *workshop*

Team Building

Definition of a team – Barriers to team building - *workshop*

Conflict Management Issues

Role of conflict in projects – Identifying conflicts – Methods of handling conflict

Conclusion